



## How do I Configure my Apple iPhone 3G for Haas Exchange Email?

This documentation assumes that you are configuring your iPhone for the first time to connect with Haas exchange email server. **Please be advised** that any existing personal contacts entries that you've created locally on the device or synched from Mac OS X **prior** to synching with exchange **will be deleted**.

Step	Procedure
1	<p><b>Note:</b> Apple encourages all iPhone 3G users to obtain the latest 2.2 free software update. For instructions, please visit the following link from Apple: <a href="http://www.apple.com/iphone/softwareupdate/">http://www.apple.com/iphone/softwareupdate/</a></p> <p>From the home screen, touch the <b>"SETTINGS"</b> icon.</p>



Step	Procedure
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<b>2</b>	At the “ <b>SETTINGS</b> ” menu screen, touch the <b>Mail, Contacts, Calendars</b> section to enter email setup.
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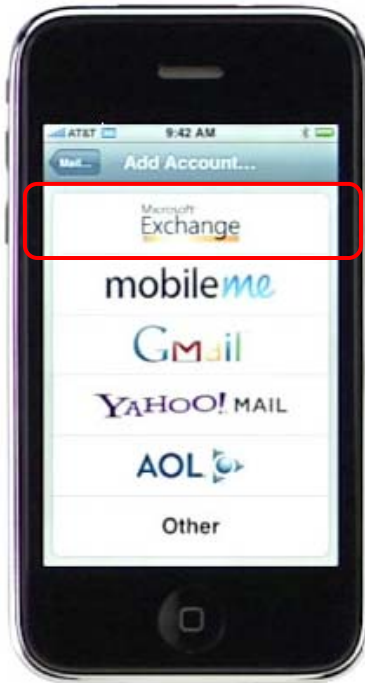
Step	Procedure
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<b>3</b>	Next, select “ <b>Add Account...</b> ”
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Step	Procedure
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<b>4</b>	Choose, <b>“Microsoft Exchange”</b> to enter your email account information.
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Step	Procedure
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<b>5</b>	<p>Complete your user account information within the text fields:</p> <p><b>Email:</b> <a href="mailto:username@haas.berkeley.edu">username@haas.berkeley.edu</a> (faculty and staff) or <a href="mailto:username@mba.berkeley.edu">username@mba.berkeley.edu</a> (mba students)</p> <p><b>Username:</b> HAAS\username</p> <p><b>Password:</b> Your email account <i>password</i></p> <p><b>Server:</b> mail.haas.berkeley.edu</p> <p><b>Description:</b> Optional</p> <p>After entering your user account information, touch <b>“Next”</b> to continue...</p>
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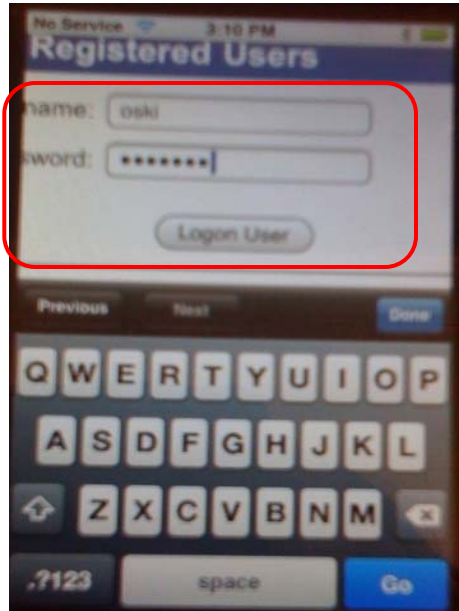


Step	Procedure
6	<p>If you are configuring the iPhone from on-campus, you may receive an <b>“Unable to verify certificate”</b> error message. This is because the WiFi feature is enabled by default and is looking to authenticate you via AirBears wireless network without your user credentials and interferes with the exchange “auto-discover” service. You may notice the WiFi icon  in the status bar near the upper left of the display screen.</p> <p><b>You have the option of turning the WiFi feature on or off.</b> There are some places at Haas where you may not get regular cell reception, so you may want to use the UCB wireless network- AirBears. There are some issues at times with the wireless network regarding weak signal strength and service interruptions. But in general it works well, it’s a faster connection, and it’s an alternative option when you are on campus and cannot connect through your cell phone company’s network.</p> <p><b>WiFi is enabled by default.</b> If you want to disable it <b>return</b> to the <b>“SETTINGS”</b> configuration icon of the iPhone, locate and touch the WiFi feature near the top of the list. You should see an option to turn off this feature using the <b>ON/OFF</b> slider. <b>Select Off.</b> Once this is done the iPhone will be forced to use the AT&amp;T 3G/EDGE network-- which allows the exchange email server to communicate with the device. You should now see the Edge icon  appear as the indicator in the status bar.</p> <p>If you <b>would like to keep using WiFi</b> and would like to authenticate through AirBears, <b>go to Step 7.</b></p>



Step	Procedure
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7	To authenticate through AirBears, touch the <b>Safari</b> icon. An authentication window will automatically come up. <b>Enter your Calnet ID and passphrase</b> and touch <b>Logon User</b> . Once you are authenticated you should be able to check your Haas exchange mail.
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Step	Procedure
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7	Your iPhone also supports synchronization of your exchange contacts and calendar information as it also appears within your Outlook email client. If you want to synchronize <b>Contacts</b> and <b>Calendars</b> touch the <b>ON</b> button.
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Step	Procedure
8	<p>The transfer time will vary the first time your iPhone synchronizes with the Haas exchange email server depending on the amount of data you have.</p> <p>Should you experience any technical issues, please contact HCS at <a href="mailto:helpdesk@haas.berkeley.edu">helpdesk@haas.berkeley.edu</a> or you may phone the helpdesk at (510) 642-0434.</p>

